

Sturgeon Composite High School RAP Program....

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10 Steps To Career Success!

Registered Apprenticeship Program Checklist

Step 1: Meet the Criteria

* Be on track to graduate* Have a good work ethic*Have good people skills



Step 2: Complete Resume and Cover Letter *My blueprint has a resume builder Step 3: Complete the Application for Careers Next Generation *Hand in to Off Campus coordinator

Step 4: Complete prerequisite HCS 3000 (On-Line) *Register with Mrs. Booth in the ADLC In-reach *Room 1125

"I loved working hands on and being able to start making a living while in high school! RAP STudent

Step 5: Attend Information Night (Tonight's session) *Parent awareness & Support is critical



Step 6: Arrange for and attend job
Interview(s).
*Students are expected to search for work on their own.

Sturgeon Public Schools

Step 7: Secure full time or part time employment and complete RAP Agreement.
*Must be completed and signed by student, employer and parent or guardian.

Step 8: Learning Plan to be completed

*This is for marks and will be included in documentation handed out at beginning.
*This must go to the Off Campus Coordinator at the beginning of the program.





Step 9: Apply for Blue book through Apprenticeship and Industry Training Website *keep track of hours for credits.

Step 10: Become a Registered Apprentice *work full-time in a trade *obtain blue book *keep track of hours.

