



PURPOSE

Sturgeon Public Schools recognizes outstanding student performance and significant improvement in performance in various curricular, extra-curricular and service programs.

PROCESS

The Principal, in consultation with staff members, shall be responsible for the selection of students to be recognized for outstanding student performance or significant improvement in performance.

Recognition of outstanding student performance and improvement shall be given through letters, Board meetings, special events, Trustee attendance at individual school awards ceremonies, or media.

Grade 12 students are eligible for a \$1000.00 scholarship and a \$500.00 bursary.

PROCEDURE

Senior High Academic Awards

1. In order to qualify for an academic award, students must have obtained at least 30 credits completed at the grade level for which the award was intended in subjects at a high school in the Division.
 - 1.1 A Division bookmark will be presented to students, who have an 80% average in 25 credits
 - 1.1.1 Five of these credits must be English.
 - 1.1.2 A maximum of 5 credits in any of the following programs may be used: RAP, Work Experience and Special Projects.
 - 1.1.3 Green Certificate credits are excluded.
 - 1.2 Alberta Distance Learning Center (ADLC) courses administered at a high school in the Division may be considered as part of the 30 credits.
 - 1.3 A Division pen and pencil set will be presented to the student in each high school in the Division achieving the highest standing in Grade 10, 11 and 12 on the basis set out in 1.1 and 1.2.

Junior High Academic Awards

2. On the recommendation of the Principal, in consultation with staff members, awards will be presented to each student in full-time attendance at the Grade 7, 8 and 9 levels as follows:



- 2.1 A Division refrigerator magnet will be presented to students who have an 80% average in Language Arts, Social Studies, Mathematics and Science, and a pass mark in all other subjects in which the student is enrolled. French Immersion may include French Language Arts (FLA); 80% average in four of the five core subjects (FLA, ELA, SS, SC and Math – lowest mark may be removed from average)
- 2.2 A Divisions pen will be presented to the student at each school achieving the highest standing in Grade 7, 8 and 9 on the basis set out in 2.1.

Book Awards

3. A book is presented to the most deserving student in each homeroom in Grades K-9. The award can be customized to each student's preference i.e. a book or books, DVD's, digital apps (iTunes card), educational computer games, etc.

Selection of the winners will be made by the staff of each school on the following criteria:

- Individual development;
 - Contribution to the welfare and progress of the homeroom and school.
4. The Principal shall submit to the Finance Advisor, a "Sturgeon Public Schools Book Awards Eligibility Form" for each school year.
 5. The Principal of each school shall submit to the Executive Assistant to the Associate Superintendent Corporate Services a "Student Awards Order Form" by the end of May in each school year. The exception will be Division high schools that hold their awards ceremony in the fall of the following school year.
 6. A list of award recipients and any unused award items shall be returned to the Executive Assistant to the Associate Superintendent Corporate Services following each school's awards ceremony.
 7. Principals shall submit, for approval, to the Superintendent/CEO criteria for any and all in-school awards developed by Division schools.

Grade 12 Scholarship

8. A scholarship of \$1,000.00 will be awarded to all grade 12 students upon completion of their scholarship year who meet the following guidelines:
 - 8.1 Have attended a Division school in the school year for which the scholarship is awarded;



- 8.2 Have earned at least 30 credits in Grade 12 level courses at a high school in SPS;
- 8.3 Qualify for a High School Diploma;
- 8.4 Have an average of 80% based on the student's highest marks at the Grade 12 level in 25 credits;
 - 8.4.1 Five of these credits must be English.
 - 8.4.2 Five (5) one-credit CTS courses at the 3000 series can be combined and used as an option, with the average marks of the five (5) CTS courses constituting one of the other subjects at the grade 12 level.
 - 8.4.3 A maximum of 5 credits in any of the following programs may be used: Dual Credit, RAP, Work Experience and Special Projects.
 - 8.4.4 Green Certificate credits are excluded.
 - 8.4.5 Alberta Distance Learning Center (ADLC) courses administered at a high school in the Division may be considered as part of the credits referenced in 8.2.
 - 8.4.6 Results of Diploma Appeal Examinations will be accepted with the onus being on the students to notify the school of the results of the appeal prior to September 1st of the scholarship year.
 - 8.4.7 The mark used for determining eligibility is the final mark awarded to the student on the Alberta Education Results Statement.
- 8.5 Enroll in a full-time program of studies at a university or post-secondary educational institution, or enroll in an apprenticeship program, within fifteen (15) months after high school graduation.
- 8.6 Obtain between September 15-30 for the Fall Term or January 15–31 for the Winter Term, confirmation of enrollment at a university or other post-secondary institution, or enrolment in an apprenticeship program. The confirmation of enrollment is to be submitted to the Executive Assistant to the Deputy Superintendent Education Services by October 15th or February 15th, appropriate to the registered term. Such confirmation shall be required prior to the issuance of a student's scholarship cheque.



- 8.7 Apply for the scholarship by September 30th of the calendar year in which the student graduates from high school.
- 8.8 The scholarship shall be payable to the student and presented at their school's annual awards night or following their confirmation of enrolment at a university or recognized post-secondary institution, or enrolment in an apprenticeship program.

Grade 12 Bursary

- 9. Each year two graduating students of the Division who do not qualify for a Grade 12 scholarship will be awarded a \$500.00 bursary.
 - 9.1 The number of bursaries shall be two (2) per year, one \$500.00 bursary to a student graduate from Redwater School and one \$500.00 bursary to a student graduate from Sturgeon Composite High School.
 - 9.2 The bursary shall be payable to the student and presented at their school's annual awards night following their confirmation of registration at a recognized post-secondary institution or in an apprenticeship program.
 - 9.3 The school principal, in consultation with a school selection committee, shall recommend a student to receive the bursary and submit such name and other required details to the Executive Assistant to the Deputy Superintendent.
 - 9.4 Factors to be taken into consideration by the Principal and school selection committee shall include:
 - 9.4.1 the level of student achievement and the effort exhibited by the student in attaining this level,
 - 9.4.2 the student's participation in co- and extra-curricular activities, both school and community, and
 - 9.4.3 other bursaries or scholarships for which the student may be eligible.
 - 9.5 The student must have attended a Division high school and qualify for a high school diploma with an average of 70% based on the student's Grade 12 level courses in at least 25 credits.
 - 9.6 The student must enroll in a course of studies at a recognized post-secondary institution or apprenticeship program within fifteen (15) months after high school graduation.



- 9.7 The student must submit confirmation of enrollment at a post-secondary institution or in an apprenticeship program. Such enrolment shall be confirmed by the Executive Assistant to the Deputy Superintendent prior to the issuance of a student's bursary cheque.
- 9.8 The student must apply for the bursary by September 30th of the calendar year in which the student graduates.

