

Registered Apprenticeship Program – Course Outline

Prerequisite: HCS3000 Workplace Safety Systems (mandatory prerequisite)

HCS3010 Workplace Safety Practices (optional)

The Registered Apprenticeship Program (RAP) is experiential learning based on the development of a work place skill set as determined for each trade. Off-campus credits are time based on 25 hours per credit. Students have the opportunity to explore occupations utilizing the workplace as the classroom

General Outcomes:

Students will participate in meaningful work, realize the importance of developing acceptable work habits and attitudes in an employment setting, practice employability and workplace skills and begin to make the transition from school to the work world. RAP credits are based on learning appropriate skills for each trade as set out by the apprenticeship board.

Employability Skills and workplace skills are defined for each student through consultation among the teacher, the student and the employer. These skills include competencies relating to safety, personal management, working with others, thinking, planning and organizing, managing transitions and managing change.

Workplace skills define the knowledge, skills and attitudes that specify what the student is expected to know and demonstrate. Students will also develop an understanding and a profile of their workplace.

Evaluation:

There will be ongoing student and employer contact and formative assessment.

The final mark in RAP courses will be based upon:

- 1) Learning Plan - 10%
- 2) Record keeping - time sheets - 10%
- 3) Employer Evaluation - (50%):
 - work qualities and habits - 20%
 - work skills - 10%
 - communication skills - 10%
 - personal and social skills - 10%
- 4) Student Self Evaluation – 10%
- 5) Final Reflection Assignment - 20%

Students may receive up to 40 RAP credits, based on the number of hours spent learning in the trade.