



STURGEON COMPOSITE HIGH SCHOOL

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December 6, 2017

Dear Parent/Guardian:

Please read below for important information regarding the Grade 12 Graduation Ceremony and Banquet:

Graduation day consists of two separate events held at the Shaw Conference Centre on May 19th.

Cap and Gown Ceremony: 1 PM start – run by the school

-tickets \$10 each (Graduate doesn't need a ticket)

Banquet: approx. 6PM-run by the Parent Committee

-\$100 Banquet Facility Fee

-\$75 for each Banquet Ticket

(Graduate must buy ticket to attend)

In order to participate in the Graduation Ceremony students must meet specific grad requirements. Any grade 12 student can purchase tickets for the Banquet.

Graduation Requirements in order to attend the ceremony are as follows:

1. Fees including \$100 grad fee, lost textbook fees, and any other school fees must be paid
2. Must have the potential to pass all graduation required courses by the end of second semester,
3. School attendance policy of 85% attendance guidelines must be met.(school related activities do not affect the percentage)

“Together We Can Influence Tomorrow”

- **Grad Photos week of December 18th-21st.** Please log on to <http://www.lifetouch.ca/northernalberta> to book your appointment.
- **Annual Christmas Pot Luck December 22nd 11:40**
 - hosted by the grade 12 class
 - this event has been a huge success in the last two years so please watch for further information requesting your contribution
- **Cap and Gown** fitting will happen in March. Specific dates will be announced in second semester. All students must wear cap and gown to participate in the graduation ceremony. (Cap may be carried). The cost is included in the grad fee (cap and tassel are kept by the student, gown is a rental)

Grad List

A grad list will be posted outside of Student Services in early April. Students, please check to ensure that you are on the list, and that your name is spelled correctly, as this will be the spelling on your certificate. It is crucial that you check the updated grad list frequently in order to confirm that you have met all graduation requirements. A new grad list will be posted regularly.

If you have any questions about the graduation ceremony please contact Ms. Payne. If you have any questions about the Banquet please contact Mrs. Kuch (staff liaison).

Sincerely,

Your Grad Coordinators

Ms. Payne

Mrs. Anderson

Mrs. Kuch