



### Student Evaluation

Student:	Date:	Course:
Evaluated By:		Company:

Hours to date (as previously reported) \_\_\_\_\_ hours

Please rate the student by circling the number that best describes this student, to date and fax to 780.939.4035

5 = Outstanding, 4 = Good, 3 = Satisfactory, 2 = Unsatisfactory, N/A = Not Applicable

**EMPLOYABILITY SKILLS**

**SAFETY**

- |   |  |               |
|---|--|---------------|
| 1 | Follows safety and health regulations      | 5 4 3 2 1 N/A |
| 2 | Maintains a safe workplace environment     | 5 4 3 2 1 N/A |
| 3 | Able to identify health and safety hazards | 5 4 3 2 1 N/A |
| 4 | Assures personal safety                    | 5 4 3 2 1 N/A |

**WORK QUALITIES AND HABITS**

- |   |   |               |
|---|---|---------------|
| 1 | Is punctual                               | 5 4 3 2 1 N/A |
| 2 | Shows interest in learning new job skills | 5 4 3 2 1 N/A |
| 3 | Accepts responsibility                    | 5 4 3 2 1 N/A |
| 4 | Able to solve problems                    | 5 4 3 2 1 N/A |
| 5 | Demonstrates planning ability             | 5 4 3 2 1 N/A |
| 6 | Is productive in performing tasks         | 5 4 3 2 1 N/A |

**ATTITUDE & COMMUNICATION SKILLS**

- |   |                                    |               |
|---|------------------------------------|---------------|
| 1 | Good communication with supervisor | 5 4 3 2 1 N/A |
| 2 | Listens and follows instruction    | 5 4 3 2 1 N/A |
| 3 | Articulates ideas clearly          | 5 4 3 2 1 N/A |
| 4 | Asks questions when unsure         | 5 4 3 2 1 N/A |

**PERSONAL AND SOCIAL SKILLS**

- |   |                                   |               |
|---|-----------------------------------|---------------|
| 1 | Works well with others            | 5 4 3 2 1 N/A |
| 2 | Accepts advice and criticism well | 5 4 3 2 1 N/A |
| 3 | Is adaptable / flexible           | 5 4 3 2 1 N/A |
| 4 | Suitably attired for the job      | 5 4 3 2 1 N/A |

**WORKPLACE SKILLS**

**VOCATIONAL KNOWLEDGE, SKILLS & ATTITUDES**

- |    |  |               |
|----|--|---------------|
| 1  | Completes work accurately  | 5 4 3 2 1 N/A |
| 2  | Selects correct tools, equipment and/or processes appropriate to task                  | 5 4 3 2 1 N/A |
| 3  | Demonstrates strong work ethic   | 5 4 3 2 1 N/A |
| 4  | Demonstrates initiative  | 5 4 3 2 1 N/A |
| 5  | Shows an appreciation for the opportunity to learn                                     | 5 4 3 2 1 N/A |
| 6  | Is able to perform the following trade-specific skills / tasks assigned (listed below) |               |
| a) |  | 5 4 3 2 1 N/A |
| b) |  | 5 4 3 2 1 N/A |
| c) |  | 5 4 3 2 1 N/A |
| d) |  | 5 4 3 2 1 N/A |

**COMMENTS**


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<b>Office use only:</b>	<b>15 Level</b>	<b>25 Level</b>	<b>35 Level</b>
Employability Skills / = _____	_____ x 0.4 = _____	_____ x 0.3 = _____	_____ x 0.2 = _____
+ Workplace Skills / = _____	_____ x 0.6 = _____	_____ x 0.7 = _____	_____ x 0.8 = _____
	_____ %	_____ %	_____ %
<b>Final Grade</b>	<input style="width:100%; height:20px;" type="text"/>		