

## **SCHS Parent-Teacher Interviews**

Parent-teacher interviews are held twice a year at SCHS. They are opportunities for parents and teachers to talk together about how to help each child succeed. Teachers will be available from 5:00 – 8:00 pm on parent-teacher interview days in the cafeteria and gym; no appointments are required. The recommended procedure is to come to the gym or the cafeteria and locate all the teachers you would like to see. Then go to the first teacher with no parents waiting or the smallest line-up. The administration and the counsellors will also be available in the gymnasium. More extensive interviews with teachers, administration or counsellors can be arranged. Students are welcome, and often encouraged, to attend the interviews.

Remember, parent-teacher interviews are strictly confidential. Please feel free to share personal information that might be affecting your child's progress or behaviour at school (e.g., family illness, job search). This information will help the teacher understand your child better.

### **1. Prepare**

- Read your child's report card.
- Make notes about your questions and concerns.
- Talk to your child about the report.
- What do you want to ask the teacher? Make a list.
- Bring any progress reports or report cards.
- Bring any assignments you or your child has concerns about.

### **2. Ask Questions**

- Bring your list of questions.
- Take notes so that you can share the comments with your child.

### **Examples**

- What does my child do well?
- What skills does she or he still need to develop?
- Can my child get extra help?
- What is your homework/late/exam/cell phone policy?
- How much time should my child spend on homework?
- How does my child get along with the other students?
- How can I help my child at home?
- What is the best way to contact you if I have more questions?

### **3. Follow Up**

- Talk to your child. Talk about how you and the teacher are going to help with the things that need to be improved.
- Proceed with any plans you and the teacher have made, and follow-up with the teacher by phone or email.
- Schedule additional meetings with the teacher, student services, or administration if it were necessary.